# CIC INFORMATION AND PROPERTY AUTHORIZATION

Common Interest Community: _____

Property Address: _____

_____

Owner's Name: _____

Owner's Address: _____

_____

Owner's Telephone: _____

Property Manager's Name: _____

Property Manager's Address: _____

_____

Property Manager's Telephone: _____

This authorization certifies that _____ (name of property manager), is my authorized Representative and Property Manager who represents and manages all aspects concerning the above stated property until _____ when the current Property Management Agreement expires. Please release and/or provide to them the following items that have been **initialed** by me:

| | | |
|---|---|---|
| _____ Gate System Entry | _____ Community Keys | _____ Gate Remote/Card |
| _____ Parking Passes | _____ Visitor Tags | _____ Parking Space # _____ |
| _____ Mailbox # _____ | _____ Updated Information | _____ Notifications |
| _____ Violation letters | _____ CC&Rs/Policies | _____ Newsletters |
| _____ Assessment Account Info | _____ Policy/Rule Changes | _____ Other _____ |
| _____ Other _____ | _____ Other _____ | _____ Other _____ |

_____ _____ _____

Owner's Name Owner's Signature Date

State of _____
County of _____

This instrument was acknowledged before me this _____ day of _____ , _____ by _____ .

(Notary Seal)

_____

Signature of Notarial Officer


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